

**PERSON SPECIFICATION**  
**Inclusive Practice Development Consultant**

<b>Criteria</b>	<b>Essential/ Desirable</b>	<b>Application Form/ Supporting Statements/ Interview</b>
Relevant degree equivalent level qualification or equivalent experience.	Essential	Application form /Supporting Statement
Relevant post-graduate level qualification or equivalent experience.	Desirable	Application form /Supporting Statement
Demonstrable knowledge, experience and enthusiasm for promoting inclusive teaching practices and diversity issues in Higher Education	Essential	Supporting Statement / Interview
Experience of planning and delivering training to a broad and diverse audience	Essential	Supporting Statement/ Presentation
Up to date knowledge of equalities legislation relevant to Higher Education that supports widening participation	Essential	Supporting Statement / Interview
Excellent interpersonal, oral presentation and communication skills with the ability to form positive working relationships with a wide range of staff within the university community	Essential	Supporting Statement / Interview
Strong research and data analysis skills including the ability to prepare official written reports for a variety of audiences.	Essential	Supporting Statement / Interview
Ability to multi task and manage a varied and demanding workload on own initiative and as part of a team; with particular reference to setting targets, monitoring progress and meeting deadlines	Essential	Supporting Statement / Interview
Knowledge and use of technology to support inclusive teaching and learning.	Essential	Supporting Statement / Interview
Be available to work occasional weekends and late evenings as needed by the Service	Essential	Supporting Statement/Interview
Experience of policy development	Desirable	Supporting Statement / Interview
Demonstrable understanding and familiarity with specialist software and technology which can promote and support inclusive practice in HE.	Desirable	Supporting Statement/ interview